

# CBBC Translation & Interpreting Services

## Translation of Documents and Company Profiles

CBBC has provided a Chinese translation service for over a decade and has supplied hundreds of companies and individuals with Chinese versions of their brochures, company profiles and websites.

## Business Card Translation

CBBC's approach to the Chinese translation of business cards is unique and aims to provide typical Chinese names according to Chinese tradition and cultural practice. Instead of giving a transliteration of English names, each character of the Chinese name is carefully selected to convey a positive meaning to the reader.

## Interpreters

Via its network of 11 offices across China, CBBC is able to provide qualified interpreters for companies visiting China. Interpreter services require booking at least one week in advance.

## How much does the Service cost?

### Translation (VAT exclusive)

	English to Chinese (per 1000 words)	Chinese to English (per 1000 words)
General business text	£180	£150
Technical	£230	£200
Legal	£250	£220
Business cards	£90 each (3 for £180)	N/A

### Interpreters

Beijing, Tianjin, Shanghai, Guangzhou & Shenzhen (and their neighbouring cities or regions)			All other regions	
Level 1 (general)	£115/half day	£165/day	£75/half day	£108/day
Level 2 (technical)	£274/half day	£392/day	£183/half day	£261/day
Level 3 (simultaneous)	£777/half day	£1111/day	£642/half day	£917/day

**There is no admin fee for CBBC members.** For Non-members, a £50 admin fee is payable for all Translation & Interpreting (per city).

*Please note that CBBC accounting procedures require prepayment for all translation services. Upon receipt of payment our China offices will need to sign the service contracts with interpreters and service providers to secure their services.*

## Contact

For more information contact Linda Rosen  
T: +44 (0)113 247 1584 | E: [linda.rosen@cbbc.org](mailto:linda.rosen@cbbc.org)



China-Britain  
Business Council  
英中贸易协会